

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
OF ARMY COLLEGE OF NURSING HELD ON 18 FEB 2022**

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 18thFeb 2022 from 9:30 AM to 1:00 PM in the Seminar Hall of the college. During the conduct of the meeting, all the norms pertaining to COVID-19 were strictly followed. The meeting was chaired by Prof (Mrs) M. Maheshwary, Principal, Army College of Nursing, IQAC chairperson and attended by the following: -.

MEMBERS

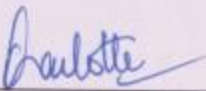
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|-----|-----------------------|---|---|
| (a) | Col HS Phagura (Retd) | - | Registrar & Head of Administration
(Sr Adm Officer). |
| (b) | Col RN Karkhanis | - | Commanding Officer,
4011 Fd Hospital
(Management Rep) |
| (c) | Mrs Priya Sharma | - | Associate Professor
(Faculty Member, ACN) |
| (d) | Mrs Baljeet Kaur | - | Associate Professor
(Faculty Member, ACN) |
| (e) | Ms Gagan Sharma | - | Assistant Professor
(Faculty Member, ACN) |
| (f) | Ms Riya Sharma | - | Clinical Instructor
(Faculty Member, ACN) |
| (g) | Dr Saksham Singh | - | Principal, Army Public School,
Jalandhar Cantt |

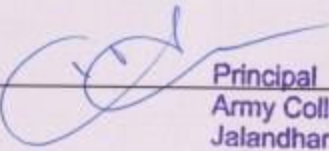
- (Nominee Local Society)
- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
 - (i) Ms Muskan Joshi - Alumni Rep (2017-2021)
Attended online
 - (j) Ms Renu - Alumni Rep (2017-2021)
Attended online
 - (k) Ms Jyoti - Student Rep (2018-22)
 - (l) Ms Shruti Rana - Student Rep (2019-23)
 - (m) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN
(IQAC Coordinator)

2. At the outset the IQAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.

S.No	AGENDA	DISCUSSION	ACTION
3.	Discussion on Peer Team Visit schedule	<p>The IQAC Coordinator informed all the members of IQAC cell that the Accreditation (1st Cycle) of our institution by NAAC, the Peer Team will visit our institution on 8th - 9th March 2022. The peer team visit schedule sent by NAAC was discussed with the members and is enclosed with all the attachments.</p> <p>IQAC coordinator also presented day wise preparation schedule and a tentative Peer Visit Schedule for approval and smooth functioning and completion of activities in the college.</p> <p>A visit to ASHA School was done by the Principal, Registrar and Vice Principal of ACN to start the clinical posting of B.Sc. (N) 3rd year for the subject of Mental Health Nursing and Child Health Nursing on 9th of Feb.2022. The Registrar and Vice Principal of ACN also visited the unit 4011CO Field Hospital in this regard.</p> <p>A visit to by the Principal, Registrar and Vice Principal of ACN was also done on the 17.02.2022 to Chitkara University, Rajpura, and Army College of Law, Mohali with a view to observe and seek guidance from the Principals of respective colleges to prepare for the forthcoming Peer Team Visit at our College. This visit was highly beneficial to plan and prepare PTV at our college.</p> <p>An orientation session for all faculties was also arranged to Military Hospital Jalandhar Cantt. On the 19.02.2022.</p>	Peer Team committee members
4.	Activities to be Planned	<p>It was also decided to organise the following activities to showcase the talents of students during the Peer Team Visit.</p> <ul style="list-style-type: none"> • A nutrition practical and preparation of Lunch for the Peer Team members by students of 4th year • An exhibition on COVID -19 using various types A.V.AIDS 	Peer Team committee members

		<p>by 2nd years.</p> <ul style="list-style-type: none"> • Role play on Gender equality for sustainable tomorrow by 4th Years in the Community setup • A Cultural evening by students involving all classes • Clinical Postings for students during the period of Peer Team Visit is as per plan. <p>I. 1st Year – Theory Block II. 2nd Year- Full Clinical Block III. 3rd Year- Full Clinical Block IV. 4th Year- Full Community Posting</p>	
5.	Activities to be Planned	<p>Criteria wise feedback was given by all the approvers and Coders that the:-</p> <ul style="list-style-type: none"> • Standardize format for the hardcopies for all the box files of each criterion was given by Mr. Suneel Kumar, Office Suptd.to all the approvers and coders to follow and the criterion wise folders were ready. • All the approvers and coders had included all the DVV clarifications along with all the supporting documents and labelled them. • Ppt. presentation as per format for each criterion is also prepared to facilitate discussion during PTV interaction. 	Approvers and Coders

Signature of IQAC Coordinator 

Signature of IQAC Chairperson 
Principal
Army College of Nursing
Jalandhar Cantt