

**ARMY COLLEGE OF NURSING, JALANDHAR CANTT**

**Email id: [nursing.army@gmail.com](mailto:nursing.army@gmail.com)**

1. Third round of **Online Counselling** of qualified candidates of OAT-2022, is scheduled for **21 Oct 2022**. The candidates who failed to register / remained absent during the previous rounds of counsellings held on 10 Aug and 24 Sep 2022, may also attend the counselling, as per instructions given in succeeding paras.

3. **Submission of Documents.** Candidates shortlisted for second round of Online Counselling (as per list attached) are requested to forward the below mentioned documents in **.pdf format** for verification at [nursing.army@gmail.com](mailto:nursing.army@gmail.com) by **15 Oct 2022**. Candidates are requested to mention individual name, father's name, Date of Birth, OAT Roll No, Rank and Mobile No while sending the scanned copy of the documents. **It must be ensured that all documents are sent together. Piecemeal documents / Incomplete Documents / Documents received without Registration Fee, will not be accepted. Following documents are required to be sent : -**

- (a) Certificate and Detail Marks Card of Matric (Proof of age).
- (b) Detail Marks Card of 10+1.
- (c) Detail Marks Card of 10+2.
- (d) Migration Certificate from the board / university.
- (e) Character / Conduct Certificate issued by Head of the Institution last attended.
- (f) Domicile Certificate issued by competent authority.
- (g) Higher Degree Detail Marks (in case you have already joined any institute / course).
- (h) Undertaking of Gap in Study, as per specimen attached (applicable to those candidates who have passed 10+2 examination in the year 2021 and prior).
- (j) Certificate No 1/2/3 (as applicable) duly completed.
- (k) Certificate No 5 (Medical Certificate) – To be certified by MH/RMO/AMA.
- (l) Photocopy of Pension Pay Order (PPO) – To be submitted by the wards of Ex-Servicemen (ESM) only.
- (m) Aadhar Card.
- (n) Check list of Admission duly completed.
- (o) Receipt for deposit of Registration Fee - Rs 10,000/-.

4. **Guidelines for Sending Documents.** **All candidates will send documents in .pdf format SEPARATELY.** The size of the file should be less than 500kb. All the documents will be named as "rollno\_document name". For example, the candidate's Roll No is 123456, the document will be renamed as "123456\_matric certificate" and so on. **THE DOCUMENTS RECEIVED WITHOUT PROPER FORMAT WILL NOT BE CONSIDERED.** Candidates are also advised to send the documents only once and from their own e-mail id. **NO DOCUMENTS SHALL BE ACCEPTED BY HAND / BY POST.** Candidates are also advised not to re-send the documents, unless specifically asked to do so by the college.

5. Only those candidates will be eligible to appear for online counselling who have submitted the above documents at above mentioned e-mail id and submitted Registration Fee of **Rs 10,000/- (Rupees Ten Thousand only) by 15 Oct 2022. The Registration Fee will be deposited by following modes of payment : -**

- (a) Through eazypay portal of ICICI Bank (<https://eazypay.icicibank.com>) after selecting "Army College of Nursing" as payee. The detailed instructions for payment of registration fee are attached as appendix.

(b) By Direct deposit / transfer to this college account as per details given below : -

Account Name : Army College of Nursing

Account No : 30055470560

IFS Code : SBIN0000728

Bank & Branch : State Bank of India, Church Road, Jalandhar Cantt

**The receipt for deposit of Registration Fee of Rs 10,000/- will also be sent along with the above mentioned documents.**

**6. Documents / Fee received after due date will not be considered under any circumstances.**

7. After receipt of above mentioned documents and registration fee, the schedule for online counselling will be uploaded on our website along with detailed guidelines. Hence, candidates are advised to visit the college website and check their e-mail regularly for updates.

8. The format for Certificate No 1 to 3 and 5, Gap Undertaking are given below (Ref page No 8 to 12) for ready reference. Format for Checklist which is to be filled and sent to the college through email ID given above are attached herewith.

**9. All the candidates are requested to furnish the details on the link given below, after payment of registration fee of Rs 10,000/- and sending the documents through e-mail.**

<https://forms.gle/4udHFayEdT2Hf5xd9>

**Note :**

1. Candidates to ensure that they fulfil all conditions/qualifications for eligibility for admission in B Sc (Nursing) Degree Course and candidates will be solely responsible in this regard. The eligibility of the candidate will be verified by ACN, Jalandhar Cantt, at the time of counselling and admission as also by the University, during registration for the course. If a candidate is found to be ineligible at any stage during the counselling and the admission process, the college reserves the right to cancel her candidature.

2. In the event of non-allotment of seat / cancellation of candidature, the Registration Fee will be refunded as per Paras 52-54 of the prospectus.

**3. ACN JALANDHAR CANTT WILL NOT BE HELD RESPONSIBLE IN CASE THE DOCUMENTS AND / OR FEE IS NOT SUBMITTED BY THE CANDIDATE BY DUE DATE.**

4. **Helpline.** Candidates may approach for any assistance / clarification at Mobile No 82838-24167, from 0900h to 1600h on all working days or may send queries on email id given above. **For fee related query/assistance, candidates may feel free to contact Mr Paramjit Singh, Accountant on mobile No 98761-28177 on any working day between 0800 hrs to 1600 hrs.**

OAT RANK : \_\_\_\_\_

**CHECK LIST : ADMISSION TO ARMY COLLEGE OF NURSING,  
JALANDHAR CANTT**

Passport  
size  
photograph  
of candidate

**NOTE : PLEASE DO NOT LEAVE ANY INFO BLANK**

**USE BLOCK CAPITAL LETTERS ONLY**

**Details of Father (Parents)**

1. Personal No/Army No : \_\_\_\_\_
2. Rank : \_\_\_\_\_
3. Name : \_\_\_\_\_
4. Indicate whether serving /  
retired from Indian **Army**/Navy/Air Force : \_\_\_\_\_
5. Total Service in **Army** : \_\_\_\_\_
6. Arms/Service : \_\_\_\_\_
7. Regt/Corps and Unit : \_\_\_\_\_
8. Date of Commission/Enrolment : \_\_\_\_\_
9. Date of Retirement/Release/  
Death (**Attach Pension Payment Order, if applicable**) : \_\_\_\_\_
10. Certificate 1/2/3 enclosed ? Yes/No
11. Have you read eligibility conditions  
given in the Prospectus of ACN and are you  
sure that your child is eligible ? Yes/No
12. Unit Postal Address : \_\_\_\_\_  
(with unit Pin Code No  
only for serving personnel) \_\_\_\_\_  
\_\_\_\_\_

13. Resi / Postal Address with PIN Code : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

14. Tele / Mobile No : \_\_\_\_\_

15. E-mail ID of parents, if any : \_\_\_\_\_

16. **Particulars of the Candidate.**

(a) Name : \_\_\_\_\_  
**(IN CAPITAL LETTERS)**

(b) Sex (M/F) : Male/Female

(c) Date of Birth (Attach photocopy of Matric certificate)

DD	MM	YY

(d) E-mail ID : \_\_\_\_\_

(e) Mobile Number : \_\_\_\_\_

(f) Marks obtained in 10+2 = \_\_\_\_\_ / \_\_\_\_\_  
(excluding additional subject)

(g) Aggregate Marks in PCB = \_\_\_\_\_ %

(h) School/Board from where 10+2 passed : \_\_\_\_\_ school /  
\_\_\_\_\_ board.

(j) School Code \_\_\_\_\_.

(k) Marks obtained in following subjects (attach photocopy of 10+2 detail marks card):-

Ser No	Subject	Max Marks	Marks Obtained	Remarks (To be filled by office)
(a)	Physics			
(b)	Chemistry			
(c)	Biology			
(d)	English			

17. Do you belong to Scheduled Caste : Yes/No

18. Do you belong to Backward Caste : Yes/No

19. If Yes, State the following information

- (a) Caste : \_\_\_\_\_
- (b) Annual household income of parents from all sources (including salary/pension, agricultural income, bank interest etc) : \_\_\_\_\_
- (c) Domicile : \_\_\_\_\_
- 19. (a) Adhar Card No of candidate : \_\_\_\_\_
- (b) Whether linked with bank A/C Number : Yes/No.
- (c) If yes, give bank Name : \_\_\_\_\_
- (d) Bank Address : \_\_\_\_\_  
\_\_\_\_\_
- (e) Bank A/C Number : \_\_\_\_\_
- (f) IFS Code : \_\_\_\_\_

20. **Certificate.**

“Certified that I have read all the terms & conditions as given in the Prospectus of Army College of Nursing, Jalandhar Cantt and I fulfill the conditions given therein. No information has been concealed from my side. She is the female child of Serving/Retired **Army personnel only** and not child of Navy/Air Force/Civilian who is ineligible for admission in ACN. In case of **Ineligibility** found at later stage, her admission will be cancelled and **NO fee** will be refunded. I shall be fully responsible for lapse/oversight in this regard, if any”.

\_\_\_\_\_  
(Signature of the Candidate)

Date : Oct 2022

\_\_\_\_\_  
(Signature of the Parent/Guardian)

Date : Oct 2022

## UNDERTAKING

1. I, \_\_\_\_\_ father/mother/guardian of \_\_\_\_\_  
declare that :-

(a) My above named daughter is fulfilling the eligibility criteria for admission to Army College of Nursing, Jalandhar Cantt.

(b) My daughter is not suffering from any disease and is fit for undergoing B. Sc (Nursing) course at Army College of Nursing, Jalandhar Cantt.

(c) I have read the rules for admission to B Sc (Nursing) Course and only after understanding these rules, I am allowing my daughter to appear in the counselling.

(d) If at any time it is found that the information provided by me is false / fake, the management of Army College of Nursing, Jalandhar Cantt will have the authority to terminate my daughter from the course.

(e) I hereby agree to conform to any rule, act and law enforced by Army College of Nursing, Jalandhar Cantt/Baba Farid University of Health Sciences, Faridkot and I hereby undertake that as long as my ward is a student of Army College of Nursing, Jalandhar Cantt, she will do nothing either inside or outside the institute that will result in disciplinary action against her under the rules, act and laws of the Army College of Nursing, Jalandhar Cantt/Baba Farid University of Health Sciences, Faridkot.

(f) I fully understand that the management of Army College of Nursing, Jalandhar Cantt will have full liberty to expel/rusticate my daughter from the college for any infringement of the rules of conduct and discipline prescribed by the Army College of Nursing, Jalandhar Cantt/Baba Farid University of Health Sciences, Faridkot and the undertaking given above.

(g) I fully understand that ragging is banned in the College and Hostel and if my ward indulge in such an act, she shall be subject to laid down punishment as per UGC.

2. I have read the above undertaking and the college authorities have also translated the same into my mother tongue and after understanding the same, I am signing the same.

Date :

\_\_\_\_\_

(Sig of Parent/Guardian)

Date :

\_\_\_\_\_

(Sig of Student)

Paste here  
applicant's  
latest passport  
size  
photograph

**CERTIFICATE – 1**

**CHILDREN OF SERVING ARMY PERSONNEL HAVING 10 YEARS CONTINUOUS SERVICE IN THE  
ARMY, RETIRED/ RELEASED/  
DISCHARGED AFTER 10 YEARS OF SERVICE/KILLED IN ACTION/  
DIED DURING SERVICE/DISABLED IN ACTION/MEDICALLY**

**BOARDED OUT WITH PENSION**

(By OC Unit/Army Personnel Branch/DSS & A Board/Record Office)

1. Certified that Ms \_\_\_\_\_ is Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Unit \_\_\_\_\_ who has 10 years or more of continuous service in the Army from \_\_\_\_\_ to \_\_\_\_\_.
2. Certified that Ms \_\_\_\_\_ is Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been released/ discharged from Army after 10 years or more continuous service from \_\_\_\_\_ to \_\_\_\_\_.
3. Certified that Ms \_\_\_\_\_ is Daughter of No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ who has been granted/awarded regular pension/liberalised family pension/family pension/disability pension at the time of his superannuation/demise/discharge/release medical board/invalided medical board.
4. Certified that Ms \_\_\_\_\_ is daughter of No \_\_\_\_\_ Name \_\_\_\_\_ ex recruit No \_\_\_\_\_ Name \_\_\_\_\_ who was medically boarded out and granted disability pension.

Place : OC Unit/Head of Department/  
Records Office/DSS & A Board  
Date : Name  
Designation  
Office Seal

Name and Signature of the Candidate .....

Name and Signature of Parent .....

**Notes :**

1. Strike out the portion which is not applicable.
2. If retired/released with pensionary benefits, attach Certificate from pension paying authority.
3. If retired/released on medical grounds with disability pension, attach copy of medical board proceedings.
4. If released/discharged after 10 years of service, attach copy of discharge certificate/ release order.

Paste here  
applicant's  
latest  
passport size  
photograph

**CERTIFICATE – 2**

**STEP CHILDREN OF ARMY PERSONNEL WHO WERE BORN FROM WEDLOCK WHERE AT LEAST ONE PARENT BELONGED TO THE ARMY/ADOPTED CHILDREN OF ARMY PERSONNEL WHO HAVE BEEN ADOPTED AT LEAST 5 YEARS PRIOR TO COMMENCEMENT OF COURSE**

(By Personnel Branch Army HQ/ OC Unit)

1. Certified that Ms \_\_\_\_\_ is daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_ Unit \_\_\_\_\_ and she was born from wedlock where the  
father/mother belonged to Army and had served in the Army for 10 years or is serving in the Army and  
has minimum 10 years of service.

2. Certified that Ms \_\_\_\_\_ is daughter of No \_\_\_\_\_ Rank \_\_\_\_\_  
Name \_\_\_\_\_, who has 10 years of service in the Army and she was adopted on \_\_\_\_\_  
(5 years prior to commencement of course).

.....  
Signature & No, Rank and Name of the Parent

Place :

Signature of the Concerned  
OC Unit/ Concerned Record Office)

Date :

Name  
Designation  
Office Seal

Name and Signature of the Candidate .....

**Notes:**

1. Attach copy of legal papers and Part II Order of adoption of child.
2. Attach Certificate/ Part II Order of birth and copy of kindred roll.



**CERTIFICATE – 3**

**CHILDREN OF ARMY MEDICAL CORPS /AD CORPS OFFICERS  
SERVING IN AIR FORCE /NAVY MEDICAL ESTABLISHMENT/MNS/  
APS AND TA PERSONNEL**

(By Parent, Countersignature by OC Unit)

Paste here  
applicant's  
latest passport  
size  
photograph

1. I, No \_\_\_\_\_ Rank \_\_\_\_\_ Name \_\_\_\_\_ Father / Mother of \_\_\_\_\_ certify that:-

(a) I am/was commissioned in Army Medical/Army Dental Corps and have/have not been seconded to Navy or Air Force and have 10 years of service in the Army.

(b) I am/was commissioned in Army Medical /Army Dental Corps and have been transferred to Navy or Air Force but I have served in the Army for minimum ten years.

(c) I am an APS personnel on deputation who has put in more than 10 years of service in the Army from \_\_\_\_\_ to \_\_\_\_\_.

**OR**

(d) I am an APS personnel directly recruited into APS and who is still serving in Army wef \_\_\_\_\_

(e) I am a TA personnel who is in receipt of pension/who and has put in more than 10 years of embodied service in TA from \_\_\_\_\_ to \_\_\_\_\_.

(f) I am MNS personnel and who is in receipt of pension/who has put in more than 10 years of service as member of MNS.

Place :  
Date :

Signature  
Name, Designation and Unit

**CERTIFICATE**

**(BY OC UNIT)**

The facts in the above mentioned undertaking have been verified from official records and found correct.

Date :  
Office Seal

OC Unit (for serving personnel)  
DSS & A Bd(for retired personnel)  
Name, Designation and Unit

**COUNTERSIGNED**

Date :  
Office Seal

Concerned Staff Officer of Fmn HQ  
(for serving personnel)  
DSS&A Board(for retired personnel)  
Name and Designation

Name and Signature of the Candidate .....

- 1. Strike out the portion /Para not applicable.
- 2. Attach relevant documents of service records.

**CERTIFICATE - 5**  
**MEDICAL FITNESS**  
**(By OC MH/ AUTH MEDICAL OFFICER)**

Paste here applicant's latest passport size photograph duly attested
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It is certified that I have carefully examined Ms \_\_\_\_\_ age \_\_\_\_\_ daughter of \_\_\_\_\_ that she has good physical and mental health and free from any disability likely to interfere in her undergoing B.Sc. Nursing Course. She has no abnormality in the heart and lungs and history of mental disease or epileptic fits. Her major test results are as under :-

Test	Remarks
DATE OF EXAM	
HEIGHT	
WEIGHT	
CHEST	
BP	
PULSE	
EYE	
ENT(Hearing)	
<u>Left Ear</u>	
<u>Right Ear</u>	
RS(X-RAY)	
CVS	
PER. ABD.	
GYNAE	
DENTAL	
BLOOD GROUP	
HB	
TLC	
DLC	
BLOOD SUGAR (R)	
URINE RE	
IMMUNISATION	
TT	
HEPATITIS B (DOSE)	
I	
II	
III	

Place :

Date :

Office Seal

Signature of OC MH/  
 Auth Med Officer  
 Head of Department  
 Name  
 Designation

**UNDERTAKING OF GAP IN STUDY**

Paste recent  
passport size  
photograph  
and self attest  
the same

I, \_\_\_\_\_ (Candidate's Name) D/o \_\_\_\_\_ (Father's Name) resident of \_\_\_\_\_ (full address) do hereby solemnly state and affirm as under : -

1. That I have passed 10+2 examinations held in \_\_\_\_\_ (Month & year) from \_\_\_\_\_ (Name of the college/school).

2. That I had not joined any college/institution after passing 10+2.

OR

2. That I have joined the course of \_\_\_\_\_ at \_\_\_\_\_

\_\_\_\_\_ (Name of institute) and will leave the same before joining the B Sc (Nursing) course whichever applicable.

Dated : \_\_\_\_\_

Candidate Signature

## PROCESS FOR PAYMENT OF REGISTRATION FEE

### STEP 1

Visit

<https://eazypay.icicibank.com>

for payment of Registration Fee

Type & choose Army College of Nursing

on search box

Select  
**ARMY COLLEGE  
OF NURSING**  
to be selected

The screenshot shows the eazypay website interface. At the top, there is a navigation bar with the eazypay logo and links for Home, About Us, FAQs, and Contact Us. Below the navigation bar, there are three tabs: Make Payment, Transaction History, and Merchant Login. The 'Make Payment' tab is active. Underneath, there is a search section with the heading 'Search, View & Pay' and a sub-heading 'Pay bills and invoices from any bank account or any card'. A text box prompts the user to 'Enter name of the Institution you wish to pay.' The search results dropdown menu is open, showing three options: 'ARMY COLLEGE', 'ARMY COLLEGE OF NURSING', and 'ARMY COLLEGE OF NURSING HOSTEL'. A blue circle highlights the 'ARMY COLLEGE OF NURSING' option, and an arrow points to it from the text 'Select ARMY COLLEGE OF NURSING to be selected'. To the right of the search box, there is a promotional image of a woman holding a coffee cup with a speech bubble that says 'Paying bills is as easy as making my coffee'. Below the search box, there is a 'View By Category' section with a dropdown menu set to 'Registration'. The dropdown menu is open, showing three options: 'Why eazypay', 'Simple Steps', and 'How to search your bill'.

## STEP 2

After selecting Army College of Nursing next page, as under will display

eazypay > Make Payments > Search by Institution Name > View Bills

Search, View & Pay  
Pay bills and invoices from any bank account or any card

1 SEARCH 2 VIEW 3 PAY

Your Search : ARMY COLLEGE OF NURSING

Mobile Number\* +91  ?

Admission Number\*

Student Name\*

Father Name\*

Date Of Birth Ex\*

De\_Mm\_Yyyy

Email Id

Year Of Course\*

Full Fee Or Half Fee\*

Tuition Fee Charges\*

Other Charges

University Fee Charges

Security Deposit

Fine, If Any

Remarks, If Any

Captcha\*

Show Details

### INSTRUCTIONS TO FILL UP DETAILS

1. Enter your valid Mobile No.
2. For Admission No enter last four digits of your Application No (eg if your application No is 123456, please fill 3456).
3. Enter your name, father name, date of birth, e-mail in appropriate places.
4. Fill 01 as Year of course.
5. Fill "Registration Fee" as Full Fee or Half Fee.
6. **Amount to be filled up as under :**

Tuition Fee	= 0,
<b>Other Charges</b>	<b>= 10000,</b>
University Fee Charges	= 0,
Security Deposit	= 0,
Fine, if any	= 0.
7. Enter Your "OAT Roll No" in Remarks Column.
8. Enter captcha as shown on your screen. After filling up captcha, you will receive an OTP on your mobile No. Fill the OTP on prescribed place.

## STEP 3

After filling up the OTP, next screen as under will display

The screenshot shows the eazypay web interface. At the top, there are navigation links for 'OAT Login Window', 'Admin Panel', and 'Army College of Nu...'. The eazypay logo is on the left, and 'Home | About Us | FAQs | Contact Us' is on the right. Below the navigation bar, the breadcrumb trail reads 'eazypay > Make Payments > Search by Institution Name > View Bills'. The main heading is 'Search, View & Pay' with the subtext 'Pay bills and invoices from any bank account or any card'. A progress indicator shows three steps: 1. SEARCH, 2. VIEW (highlighted), and 3. PAY. The search results show 'Your Search : ARMY COLLEGE OF NURSING'. A search bar contains 'ARMY COLLEGE OF NURSING'. Below the search bar is a 'Details' section with a list of fields: Mobile Number, Admission Number, Student Name, Father Name, Date Of Birth Ex Dd\_Mm\_Yyyy, Email Id, Year Of Course, Full Fee Or Half Fee, Tuition Fee Charges, Other Charges, University Fee Charges, Security Deposit, Fine\_If Any, Remarks\_If Any, and Bill Amount (Rs.). At the bottom of the details section, there is a checked checkbox for 'I read and accept Terms and Conditions' and two buttons: 'Pay Now' and 'Back'.

### INSTRUCTIONS TO FILL UP DETAILS : STEP 3

1. Verify the particulars carefully.
2. Tick on the check box having read and accepted "Terms and Conditions".
3. Click on Pay Now.

## STEP 4

After filling up the OTP, next screen as under will display

The screenshot shows the eazypay web interface. At the top, there is a navigation bar with the eazypay logo and links for Home, About Us, FAQs, and Contact Us. Below this is a breadcrumb trail: eazypay > Make Payments > Search by Institution Name > View Bills. The main content area is titled 'Search, View & Pay' and includes a progress indicator with three steps: 1. SEARCH, 2. VIEW, and 3. PAY. The current step is 'VIEW', which is titled 'Select Payment Mode'. On the left, there is a vertical list of payment options: Cash, Cheque / DD, RTGS / NEFT, Net Banking, Debit Card, Credit Card, and UPI. On the right, there is a table displaying bill details:

Transaction ID	
Merchant Name	ARMY COLLEGE OF NURSING
Amount	Rs. 10000.0
Convenience Fee	Rs. 0.00
GST	Rs. 0.00
Total Bill Amount	<b>Rs. 10000.00</b>

Below the table, there are radio buttons for 'ICICI Bank' (selected) and 'Other Bank'. At the bottom of the form are two buttons: 'Proceed Now' and 'Back'. At the very bottom of the page, it says 'Brought to you by ICICI Bank'.

### INSTRUCTIONS TO FILL UP DETAILS : STEP 4

1. Various payment options will display. Choose appropriate option as per your convenience and click on Proceed Now.
2. Complete the payment procedure and take print out of the receipt so generated **and send along with documents.**