

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING  
OF ARMY COLLEGE OF NURSING HELD ON 19 JAN 2021**

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 19 JAN 2021 from 11:30 AM to 1:00 PM in the Seminar Hall of the college. During the conduct of the meeting, all the norms pertaining to COVID-19 were strictly followed. The meeting was chaired by Prof (Mrs) M. Maheshwary, Principal, Army College of Nursing, IQAC chairperson and attended by the following: -.

**Members**

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| (a) Col HS Phagura (Retd) | -Registrar & Head of<br>Administration<br>(Sr Adm Officer).  |
| (b) Col RN Karkhanis      | -Commanding Officer,<br>4011 Fd Hospital<br>(Management Rep) |
| (c) Mrs Varinderpal Kaur  | - Assistant Professor<br>(Faculty Member, ACN)               |
| (d) Mrs Baljeet Kaur      | -Assistant Professor<br>(Faculty Member, ACN)                |


- (e) Ms Gagan Sharma -Assistant Professor  
(Faculty Member, ACN)
- (f) Ms Riya Sharma - Clinical Instructor  
(Faculty Member, ACN)
- (g) Dr. Saksham Singh -Principal, Army Public School,  
Jalandhar Cantt  
(Nominee Local Society)
- (h) Nb Sub Dharmendra Dubey - Community Rep /Stakeholder
- (j) Ms Ragani - Alumni Rep (2016-2020)  
Attended online
- (k) Ms Gunjan - Alumni Rep (2016-2020)  
Attended online
- (l) Ms Muskan Joshi - Student Rep (2017-21)
- (m) Ms Renu - Student Rep (2017-21)
- (n) Prof (Mrs) Charlotte Ranadive - Vice Principal, ACN  
(IQAC Coordinator)


2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.

S.No	Agenda	Discussion	Action Taken
4.	Payment for NAAC Accreditation	<ul style="list-style-type: none"> <li>The college has hired M/s Triam Systems Private Limited Chandigarh as consultants for NAAC Accreditation and a payment of Rs. 2, 36,000/- is done to the company for assistance in the process.</li> </ul>	<ul style="list-style-type: none"> <li>Payment of Rs. 2, 36,000/- is done to M/s Triam Systems Private Limited Chandigarh by college for NAAC Accreditation.</li> </ul>
5.	Composition of IQAC at college level (IMC on 29th Dec.2020)	<ul style="list-style-type: none"> <li>The NAAC Coordinator appraised all the members in the meeting about the composition of the (IQAC) Internal Quality Assurance Cell which was approved by the chairman ACN on 29th Dec, 2020 in the (IMC) institute management committee meeting.</li> </ul>	<ul style="list-style-type: none"> <li>29th Dec, 2020 in the (IMC)</li> </ul>

6.	Training for NAAC Accreditation	<ul style="list-style-type: none"> <li>• A presentation on NAAC accreditation giving out roles and responsibilities of all faculty and staff members was carried out by Prof. (Mrs Charlotte Ranadive) Vice Principal ACN on 12th December, followed by online training by consultant Dr Manjit Singh of M/s Triam Systems Private Limited Chandigarh. The same was attended by all faculty members, NTS and Admin. Staff of the college</li> <li>• List of Coders and Approvers for the practice session was finalized. Online Training session in computer lab for all for IPods AMS scheduled from 4th to 9th of Jan 2021. ID's and Passwords for Coders and Approvers were circulated to all staff.</li> <li>• Ms Sarika and Mr Sunil suggested for on campus training to be arranged for the IPods AMS on campus for all by Dr Manjit. Tentative meeting planned for the 10th of Feb, 2020 in the college campus.</li> </ul>	<ul style="list-style-type: none"> <li>• A presentation on NAAC accreditation was done by Prof. (Mrs Charlotte Ranadive) Vice Principal ACN and online training by Dr Manjit on 12th December,</li> <li>• List of Coders and Approvers and Online Training session scheduled from 4th to 9th of Jan 2022</li> <li>• Tentative meeting planned for the 10th of Feb, 2020 in the college campus.</li> </ul>
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Signature of IQAC Coordinator 

Signature of IQAC Chairperson   
Principal  
Army College of Nursing  
Jalandhar Cantt