

**MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING  
OF ARMY COLLEGE OF NURSING HELD ON 27 SEP 2020**

1. The IQAC meeting of Army College of Nursing, Jalandhar Cantt was held on 27 Sep 2020 from 10:30 AM to 12:30 PM in the Seminar Hall of the college. During the conduct of the meeting, all the norms pertaining to COVID-19 were strictly followed. The meeting was chaired by Prof (Mrs) M. Maheshwary, Principal, Army College of Nursing, IQAC chairperson and attended by the following: -

**Members**

- |     |                               |   |  |
|-----|-------------------------------|---|--|
| (a) | Col HS Phagura (Retd)         | - | Registrar & Head of Administration<br>(Sr Adm Officer).                      |
| (b) | Col RN Karkhanis              | - | Commanding Officer,<br>4011 Fd Hospital<br>(Management Rep)                  |
| (c) | Mrs Varinderpal Kaur          | - | Assistant Professor<br>(Faculty Member, ACN)                                 |
| (d) | Mrs Baljeet Kaur              | - | Assistant Professor<br>(Faculty Member, ACN)                                 |
| (e) | Ms Gagan Sharma               | - | Assistant Professor<br>(Faculty Member, ACN)                                 |
| (f) | Ms Riya Sharma                | - | Clinical Instructor<br>(Faculty Member, ACN)                                 |
| (g) | Dr. Saksham Singh             | - | Principal, Army Public School,<br>Jalandhar Cantt<br>(Nominee Local Society) |
| (h) | Nb Sub Dharmendra Dubey       | - | Community Rep /Stakeholder   |
| (j) | Ms Ragani                     | - | Alumni Rep (2016-2020)<br>Attended online                                    |
| (k) | Ms Gunjan                     | - | Alumni Rep (2016-2020)<br>Attended online                                    |
| (l) | Ms Muskan Joshi               | - | Student Rep (2017-21)  |
| (m) | Ms Renu                       | - | Student Rep (2017-21)  |
| (n) | Prof (Mrs) Charlotte Ranadive | - | Vice Principal, ACN<br>(IQAC Coordinator)                                    |

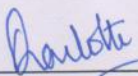
2. At the outset the NAAC Coordinator extended a warm welcome to all the members of IQAC and thanked them for sparing their valuable time for the meeting.

3. **Agenda of Discussion**

- (a) NAAC Accreditation process.
- (b) Delegation of duties for faculty.

4. **NAAC Accreditation Process.** The college has planned the process of NAAC accreditation and hence WhatsApp group has been created by Ms. Baljit Kaur. Keeping the above mentioned point, an Online Introductory Webinar was conducted by Dr Manjit Singh, Head of Education Accreditation division on 01/07/2020. A discussion was also done about uploading of documents in INPODS AMS and HEI Portal in the NAAC Website. Faculty was oriented regarding both the systems. Faculty was also assigned to attend a webinar on NAAC Accreditation process in the month of November 2020. Prof. (Mrs.) Charlotte Ranadive was assigned to do a presentation on NAAC Accreditation Process along with Dr Manjit Singh the appointed consultant, as soon as possible.

5. **Delegation of duties to all members.** Prof (Mrs.) M. Maheshwary, Chairperson, IQAC informed all the members that the delegation of work will be done for the compilation of data for the NAAC Accreditation Process. Hence all the faculty and staff were asked to be prepared for the same.

Signature of IQAC Coordinator \_\_\_\_\_ 

Signature of IQAC Chairperson \_\_\_\_\_ 